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**G. E. BARBOUR INC.**

**Position: Quality Assurance Support – Summer Student**  
(May – August 2017)

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G.E. Barbour Inc. is a multi-product food processor based in Sussex, New Brunswick, Canada famous for King Cole Tea, Barbours spices and nut butters. Since 1867, G.E. Barbour Inc. has maintained the highest standards in product quality and customer service.

Preference will be given for candidates who are currently enrolled in a post-secondary institution with a focus on food science.

**General Lab Duties:**

- Documenting results of petri-film in forms as needed and followed up with Lab computer (from results sheet to database)
- Going to the various production lines and picking up samples for analysis
- Taking raw material samples when received
- Data entry as required by OHS/SQF Practitioner
- Recording temperature and humidity readings in peanut, spice and cheese coolers and report results to Lab Techs
  - Wash outs
  - Seal Checks
  - AQL Sampling
  - Data Entry
  - Garbage Removal
  - Media Preparation (autoclaving and putting away)
  - Swab Preparation (labelling and organizing)
  - Dishes
  - General cleaning in the lab
  - Customer sample preparation (Product Development)
  - Distributing, collecting policies, papers, program related
  - Preparing samples for nut count, moisture, water activity
  - Sorting samples for viscosity
  - Organizing samples for shipment

**Qualifications for the Position:**

- Student currently enrolled in Chemical/Lab/Bio Technology or BSc.

The successful candidate should follow GLP's (Good Lab Practices) by ensuring countertops and lab equipment are kept clean and sanitary and that they adhere to the written Lab practices and procedures manual. The successful candidate should also follow good personal hygiene rules.

**Resumes should be sent to: [susancunningham@barbours.ca](mailto:susancunningham@barbours.ca)**  
**Please indicate QA Summer Student Position**

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